DOCUMENT V: Annexes for presenting the financial bid

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Annex 6: Presentation of the financial bid

To be completed by the Bidder and included in the Bid, in File B (financial bid)

[city and date]

A: Headquarters Building of the UN Tourism
Poeta Joan Maragall 42, 28020, Madrid, Spain

Ref: RFP/ROME/2024-01 "Survey Conduction Exercise: Tourism Labour Market Observatory (TLMO)"

Mr./Ms._____, with National Identification Number _____ in representation of the company _____ with Tax Identification Code _____, in his/her capacity as _____-, acknowledges and accepts in full all documents forming part of this tender, consisting of:

1) The Invitation to Bid published on the website of the UN Tourism dated 5th September 2024
2) Document I: Tender information
3) Document II: Contract and General Conditions of Contract
4) Document III: Terms of Reference
5) Document IV: Annexes for presenting the technical bid
6) Document V: Annexes for presenting the financial bid

Furthermore, we undertake, in the event of being awarded the contract, to execute such contract for a total price of [value in words] USD (value in figures] USD) (INCLUDING VAT)

Likewise, we agree to maintain this offer for the period stipulated in Document I: Tender information, clause 5.1.

In witness whereof this statement is signed in …….. on …….of …….of ……..

We understand that the UN Tourism is not bound to accept the lowest bid or any of the bids it may receive.

Name of Bidder: *[indicate complete name]*
Address of Bidder: *[indicate address, telephone, fax, e-mail]*
Authorized Signature: *[signature of the person authorized by the Bidder]*
Name and Position: *[full name and position of the person signing the Bid]*
Seal: *[affix official stamp of the Bidder]*

Annex 7: Breakdown of costs (inclusive of VAT) template

To be completed by the Bidder and included in the Bid, in File B (financial bid)

1. Fees (Remuneration)
EUR

Name of Experts	Job Titles	Grade	In the Field	In Home Office	Daily Rate	Working Days	Total
						Total	0

2. Per Diem Allowance

Place	Per Night	No. Nights	Total
		Total Per Diem	0

3. Air Travel (Full Fare Economy)

Routing	Fare	No. Flights	Total
		Total Air Travel	**0**

4. Local Travel:

	Total Local Travel	**0**

5. Miscellaneous (please specify each item clearly)

	Cost	Units	
			0
		Total Miscellaneous	**0**

6. Contingencies

	0

TOTAL CONTRACT PRICE	**EUR**	**0**

NOTE

1. Daily fees under Remuneration should be inclusive of all fringe benefits, applicable taxes and other costs.
2. The total contract price shall be a fixed lump sum including all Personnel costs, Subcontractors costs', printing, communications, travel, per diem (living expenses when in the field - accommodation, meals, and other incidental expenses), health and travel insurance, visas, vaccinations, project support costs and any other costs to be incurred by the Contractor for the provision of technical assistance.
3. All costs are inclusive of VAT and other applicable taxes the Contractor is obligated to pay.